

JOB APPLICATION FORM

1 POSITION APPLIED FOR (i.e. carpenter, labourer, etc.): ▶	
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2 APPLICANT'S DETAILS

Surname:		Given names/s:	
Address:			Postcode:
Date of birth: / /	Marital status: (i.e. married, single, defacto, etc.)		
Home phone:		Mobile:	
Email:			Own transport: Yes No

3 MEDICAL HISTORY

3.1	Do you suffer from any afflictions/ailments (e.g. headaches, back pain, colour blindness, epilepsy), allergies (e.g. hay fever, dermatitis), diseases , (e.g. asthma, diabetes), infections (e.g. bronchitis, hepatitis) or impairments (e.g. arthritis, amputation, knee injury, hearing loss)? Yes No If 'Yes' please nominate below:		
3.1.1	3.1.2	3.1.3	
3.2	Do you take medication/prescription drugs (e.g. insulin, ventolin, duromine)? Yes No		If 'Yes' please nominate below:
3.2.1	3.2.2	3.2.3	
3.3	Have you ever claimed Worker's Compensation? Yes No		If 'Yes' please nominate below:
Date of injury: / /	Nature of injury:		Have you recovered: Yes No

4 EMPLOYMENT EXPECTATIONS "Are you prepared to?":

Work at heights: Yes No	Wear safety equipment: Yes No
Work overtime at short notice: Yes No	Travel to and work at various sites: Yes No

5 PREVIOUS EMPLOYMENT DETAILS

Employer (1):	Address:
Phone:	Employed from: / / to / /
Contact Person:	
Reason For Leaving:	
Employer (2):	Address:
Phone:	Employed from: / / to / /
Contact Person:	
Reason For Leaving:	

6 SKILLS/COMPETENCY & TRAINING

Have you completed and attached hereto a Skills/Competency & Training form (OJA02):	Yes No
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7 DECLARATION

I declare that I have fully and truthfully answered Sections 2 to 6 of this applications, and any false declaration may result in termination.

Signature: Date: / /

JOB APPLICATION FORM

SKILLS/COMPETENCY & TRAINING

Name: **Date:** / /

Surname Christian Name/s

Trade Title: **Experience:**

e.g. carpenter, labourer, rigger, apprentice, supervisor, etc. Years Months

Note: Tick appropriate boxes below and attach clear legible copy of all Current Certificates and Licences

Training Undertaken:	Code	Yes	Certificate Number	Office Use:
				Copy
General Induction (white card)	IT			
Risk Management for Supervisors	RM			
Workplace 'Safety' Committee	WC			
Manual Handling	MH			
Noise in the Workplace	NW			
Workplace Substances	WS			
Drug and Alcohol Abuse	DA			
First Aid	FA			
Confined Spaces	CS			
Confined Spaces Awareness	CSA			
Electrical Tagging	ET			

Competency Certificates Held:	Code	Yes	Certificate Number	Office Use:
				Copy
Formwork & Falsework (Trade Restricted)	FF			
Explosive Powered Tools	EPT			
Scaffolding Basic	SB			
Scaffolding Intermediate	SI			
Scaffolding Advanced	SA			
Dogging	DG			
Rigging Basic	RB			
Rigging Intermediate	RI			
Rigging Advanced	RA			
Vehicle Loading Cranes (over 10 tonnes)	CV			
Non-slewing Mobile Cranes (over 3 tonnes)	CN			
Slewing Mobile Cranes (up to 20 tonnes)	C2			
Slewing Mobile Cranes (up to 60 tonnes)	C6			
Slewing Mobile Cranes (up to 100 tonnes)	C1			
Slewing Mobile Cranes (open/over 100 tonnes)	C0			
Boom Type Elevated Work Platforms	WP			
Scissor Lift Work Platform (non certificate)	EWP			
Material Hoist (cantilever platforms)	HM			
Hoists (personnel and material)	HP			
Concrete Placing Booms	PB			
Forklift Trucks	LF			
Front End Loader	LL			
Front End Loader/Backhoes	LB			
Front End Loaders (skid steer type)	LS			
Excavators	LE			
ADDITIONAL/OTHER TICKETS/LICENCES				

Applicant's Signature:

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PLEASE BE ADVISED ON STARTING THE FOLLOWING MINIMUM TOOLS AND CLOTHING ARE REQUIRED TO START AND TO BE MAINTAINED THROUGHOUT YOUR EMPLOYMENT.

CLOTHING

- HI VIS SHIRT
- Suitable long or short pants
- Steel capped safety boots

In the future the Hi Vis and Boots will be replace on a wear and tear basis.

TOOLS

CARPENTER

1. Nail Bag
2. Hammer (Eastwing or equal)
3. Wood Chisel (32mm)
4. Nips (Cresant or equal)
5. Pinch Bar
6. Level (1200mm)
7. Handsaw
8. Shifter (12inch)
9. Chalkline (speed winder type)
10. Tape Measure (Fat max or similar quality 8m min)
11. Square (Builders)
12. Tool Bag (To carry tools)
13. Builders Pencil (red)
14. Stanley knife

LABOURER

1. Nail Bag
2. Hammer (Eastwing or equal)
3. Nips (Cresant or equal)
4. Pinch Bar
5. Shifter (12inch)
6. Tape Measure (Fat max or similar quality 8m min)

NOTE: PLASTIC OR WOODEN HANDLED HAMMERS ARE NOT TO BE USED AND ARE A SAFETY HAZARD.